



Since 1999

EBC

European Business Centre

MailboxUK is a Trading name of European Business Centre (WW) Limited Reg. No 3889576 (inc. 1999)

6 Thornes Office Park
Monckton Road
WAKEFIELD
WF2 7AN
ENGLAND

Telephone: + 44 (0) 1924 200580
Fax: + 44 (0) 1924 200581

E-Mail: info@mailboxuk.com
Website: www.mailboxuk.com

SERVICES

PRICE LIST, 20.0% VAT applies in EU countries – 04 Jan 2015

UK MAILING ADDRESS - MAILBOX (Wakefield Office)

Subscription charges

GBP 35.00 per 1 month
GBP 125.00 per 6 month
GBP 185.00 per year

UK MAILING ADDRESS - MAILBOX (London Office)

(for companies using this address we require picture ID, home address with utility bill for proof)

We do not accept parcels at this address

Subscription charges

GBP 90.00 per month
GBP 140.00 per 6 month
GBP 220.00 per year

UK RESIDENTIAL MAILING ADDRESS (Wakefield Address)

We do not accept parcels at this address

Subscription charges

GBP 100.00 per 1 month
GBP 210.00 per 6 month
GBP 350.00 per year

MAIL FORWARDING (GBP 20.00 min. deposit is required)

| | | |
|--------------------|----------------------------|----------------------|
| Letters | 0 – 200 g | GBP 0.10 + postage |
| Letters | 200 g – 500 g | GBP 0.50 + postage |
| Packets | 500 g – 2 kg international | GBP 2.00 + postage |
| Packets | 500 g – 3 kg national | GBP 2.00 + postage |
| Parcels by courier | | GBP 10.00 + carriage |

We have a minimum charge of GBP 0.70

Royal Mail Special Delivery (guaranteed & tracked)

Letters/Packets 0 – 2 kg **GBP 5.00 + carriage**

One off parcels by courier (no subscription required)

Letters/Packets 0 – 30 kg <https://www.mailboxuk.com/uk-parcel-forwarding>

PLEASE NOTE: If the carriage is over GBP 100.00 for one off parcels it must be paid by Bank Transfer or Western Union. If the carriage is under GBP 100.00 PayPal may be used.

UK REGISTERED OFFICE (Wakefield) GBP 185.00 per year

UK REGISTERED OFFICE (London) GBP 220.00 per year

TELEPHONE ANSWERING SERVICE

Subscription charge (your own line) GBP 400.00 per year
Subscription charge (your own line) GBP 60.00 per month

plus GBP 0.50 per call
Call diversion to anywhere (you accept call cost from here to you) Free of charge

Subscription charge (EBC line) GBP 30.00 per month

Scan documents and email GBP .75 per scan

NOMINEE DIRECTORS from GBP 195.00 per year

NOMINEE SHAREHOLDER GBP 115.00 per year

NOMINEE SECRETARY GBP 95.00 per year

COMPANY FORMATION GBP 100.00

NOTARY and APOSTILLE

Apostille Stamp (Legalise) - document or bundle GBP 240.00
Apostille Stamp (Legalise) - express service GBP 340.00
Notary Stamp from GBP 125.00 per document
Certified Document GBP 10.00 per document

VAT REGISTRATION from GBP 100.00
(must have been trading for 3 months)

BOOKKEEPING

To set up and manage account files.
All relevant accounts, sales and purchases will be kept up to date, along with Bank Reconciliation.
VAT analysis will be on a quarterly basis.
Monthly Reporting, Sales, Purchases, VAT etc.

Please contact our office for further information from GBP 30.00 per hour

Payment:

Cash (Sterling, US\$ or Euro) registered mail, Western Union, Cheque with UK Bank
International money order, Euro cheque, Bank to Bank Transfer
Visa, Paypal (see our web page) www.mailboxuk.com

Our bank details for payments:

| | | |
|--------------------------------|---------------|---------------------------------------|
| Lloyds TSB Bank plc | Sort Code: | 30-98-71 |
| London Oxford Street Branch | Account No: | 39907160 |
| 32 Oxford Street - PO Box 1000 | Account Name: | European Business Centre (WW) Limited |
| LONDON | SWIFT CODE: | LOYDGB21006 |
| BX1 1LT | IBAN: | GB83LOYD30987139907160 |
| ENGLAND | | |

Make cheques payable to European Business Centre

WAKEFIELD addresses, £185.00 per year, £125.00 per 6 months:

Attention: Couriers DO NOT use PO Boxes

PO Box 132
WAKEFIELD
WF1 1XJ

6 Thornes Office Park
Monckton Road
WAKEFIELD
WF2 7AN

European Business Centre
6 Thornes Office Park
Monckton Road
WAKEFIELD
WF2 7AN

LONDON addresses, £220.00 per year, £140.00 per 6 months (NO PARCELS)

(for this address we require picture ID, home address with utility bill for proof)

Third Floor
207 Regent Street
LONDON
W1B 3HH

RESIDENTIAL address, £350.00 per year, £210.00 per 6 months (WAKEFIELD)

This is a genuine RESIDENTIAL ADDRESS and is confidential. The address will not be confirmed until payment in full has been received